

EIRA Board of Directors Meeting

Tuesday, January 12, 2021, 7 pm

Online via Zoom

MINUTES

Board Members Present:

Emma Erdahl (President), Andrew Degerstrom (Treasurer), Erik Anderson (Vice President)
Eric Barstad (Secretary), Becky Accettura, Laney Barhaugh, Natasha Dockter, John
Erlandson, Rod Lauture, Amelia Steinkraus

Staff Present:

Jenna Egan, Coordinator

Guests Present:

Lisa Goodman, Minneapolis City Council, Ward 7
Debbie Gold, Farmers Market Committee Co-Chair
Other East Isles Residents

1) Welcome

President Emma Erdahl called the meeting to order at 7:02 p.m.

2) Approval of the Agenda

Motion to approve the agenda for the Board of Directors Meeting. *Motion by Erdahl, seconded by Barhaugh. Motion carried with 10 ayes and 0 nays.*

3) Council Member Goodman

Council Member Goodman gave the following announcements:

- Monthly Virtual Luncheons with Lisa start on January 27, 2021, from 12:00 - 1:00. This month the special guest will be **Michelle C. Rivero**, Director of the Office of Immigrant and Refugee Affairs (OIRA) for the City of Minneapolis. Ms. Rivero will be sharing the work she does for the Immigrant and Refugee Communities in Minneapolis along with specific information on local and national policies and on local organizations that work to aid these communities. Also looking for topic ideas, if you have any please send to judy.sherin@minneapolismn.gov.

- The Dayton's Project in downtown Minneapolis is seeking to be a vaccination site and an opportunity to see the new building before it opens. Watch the Dayton's Project tour here - https://www.youtube.com/watch?utm_content&utm_medium=email&utm_name&utm_source=govdelivery&utm_term&v=dm3k0eutqAw&feature=youtu.be
- Application for demolition Permit: 1647 W. 26th St., also known as the Bailly House. (Will be presenting to the BET Committee on Tues. Jan. 19).
- Sign-up for Snow Emergency Alerts through the City of Minneapolis. [Snow Season - City of Minneapolis \(minneapolismn.gov\)](https://www.minneapolis.gov). If you don't see businesses or residents clearing and removing snow from sidewalks please address complaints to 311.
- City Budget Process: 16 hours of testimony, over 1,000 people spoke. Budget was
- Mayor Jacob Frey signed an emergency regulation that puts a cap on third-party foodservice delivery fees at 15 percent in Minneapolis. The mayor and Goodman developed the measure to protect restaurants while indoor dining is banned in the state. This ends once the declared health emergency is over.
- Sign-up for Ward 7 Newsletter - <https://www.minneapolismn.gov/government/city-council/ward-7/newsletters/>

4) Approval of Minutes

Motion to approve the minutes for the Board of Directors Meeting on January 12, 2021. *Motion by Degerstrom, seconded by Barhaugh. Motion carried with 10 ayes and 0 nays.*

5) Treasurer's Report

Treasurer Andrew Degerstrom gave the following report:

a. January 2021 Finance Report

Highlights of the January 2021 Finance Report include:

- \$3,845.65 in expenses and \$832.93 in revenue for the month of December 2020.
- Total assets of \$52,080.05, total liabilities of \$9,150.00, and net assets of \$42,930.05 as of December 31, 2020.
- \$24,502.15 of funds remaining in NRP Funding Agreement no. 28340 (Phase II Implementation) as of December 31, 2020.
- \$4,382.25 of funds remaining in NRP Funding Agreement no. 35039 (Home Security Grants) as of December 31, 2020.
- \$18,496.06 of funds remaining in NRP Funding Agreement no. 35167 (Sustainable Practices) as of December 31, 2021.
- \$45,275.78 of funds remaining in NRP Funding Agreement no. 42485 (Community Participation Program) as of December 31, 2020.

The following action was taken regarding item 5a:

Motion to approve the January 2021 Finance Report. Motion by Degerstrom, seconded by Barhaugh. Motion carried with 10 ayes and 0 nays.

b. Fiscal Year 2020 Annual Finance Report

Treasurer Andrew Degerstrom was unable to complete the report in time for the meeting and will present in February instead. EIRA's Financial Management Policies & Procedures require that the Annual Finance Report be presented within 2 months of the end of the fiscal year.

6) Finance Committee Report

Treasurer and Finance Committee Chair Andrew Degerstrom presented the following report:

a. Fiscal Year 2021 Management & Program Budget

The Fiscal Year 2021 Management & Program Budget was drafted by the Finance Committee in accordance with EIRA's Financial Management Policies & Procedures. Each of EIRA's other committees submitted budget requests to the Finance Committee. Each Line Item budgeted under Fund 1100 is only budgeted through July 1, as that is the date the Community Participation Program will end. Once details for the replacement program are made available by the City later in the Spring, EIRA will need to amend the budget to fully budget those line items through the end of the year.

The following action was taken regarding item 6a:

Motion to adopt Resolution 2021R-01: Resolved that EIRA adopts the Management & Program Budget for Fiscal Year 2021. *Motion by Degerstrom, seconded by Anderson.*

Motion to amend the main motion on the floor:

- Increase Line Item 101 by \$400.00 for a new total of \$400.00.
- Decrease Line Item 102 by \$400.00 for a new total of \$13,250.00.
- Increase Line Item 302 by \$400.00 for a new total of \$1,200.00.

Motion by Degerstrom, seconded by Accettura. Motion to amend carried with 10 ayes and 0 nays.

Main motion as amended carried with 10 ayes and 0 nays.

b. Fourth Amendment to NRP Funding Agreement no. 42485 (Community Participation Program)

The Finance Committee reviewed and recommended for approval the Fourth Amendment to NRP Funding Agreement no. 42485. Details of the contract include:

- The contract was originally commonly known as the 2017-2019 Community Participation Program.

- Program was designed to provide \$30,243 of funding for EIRA annually for a 3-year period starting in 2017.
- The program was extended for a fourth year covering 2020, with an additional allocation of \$30,243.
- The program was extended for an additional 6 months through July 1, 2021 with an additional allocation of \$14,672.
- May 9, 2017: original contract signed with an initial contract amount of \$30,243.
- February 6, 2018: First Amendment signed, increasing the contract amount by \$30,243 for a new contract total of \$60,487.
- January 15, 2019: Second Amendment signed, increasing the contract amount by \$30,243 for a new total contract of \$90,730.
- February 5, 2020: Third Amendment signed, extending the time of performance to December 31, 2020 and increasing the contract amount by \$30,243 for a new contract total of \$120,973.
- Fourth Amendment will extend the time of performance to July 1, 2021 and increase the contract amount by \$14,672 for a new contract total of \$135,645.
- Finance Committee marked up the allocation schedule originally proposed by the City of Minneapolis to match what has been approved in the 2021 Management & Program Budget.

The following action was taken regarding item 6b:

Motion to adopt Resolution 2021R-02: Resolved that EIRA approves the Fourth Amendment to NRP Funding Agreement no. 42485 with the City of Minneapolis, as amended, extending the time of performance to July 1, 2021 and increasing the contract amount by \$14,672 for a new total contract of \$135,645. *Motion by Degerstrom, seconded by Anderson.*

Motion to amend the main motion of the floor:

- Decrease the 2021 allocation for Staff Expenses by \$400 for a new 2021 allocation of (\$17,400).
- Increase the 2021 allocation for Meetings/Community Building Events by \$400 for a new 2021 allocation of \$1,550.

Motion by Degerstrom, seconded by Anderson. Motion to amend carried with 10 ayes and 0 nays.

Main motion as amended carried with 10 ayes and 0 nays.

c. Amendments to EIRA's Financial Management Policies and Procedures

The Finance Committee reviewed EIRA's Financial Management Policies & Procedures, highlights of which include:

- Changed the term "billable expenses" to the more accurate term "reimbursable expenses."

- Update and clarify which items are to be included in the monthly and annual finance reports.
- Added section on accounting funds which match existing practices.
- Updates to the Petty Cash section to include procedures around the sale of Farmers Market Tokens.

The following action was taken regarding item 6c:

Motion to adopt Resolution 2021R-03: Resolved that EIRA amends its Financial Management Policies & Procedures, originally adopted on March 10, 2020 by resolution 2020R-06. *Motion by Degerstrom, seconded by Accettura. Motion carried with 10 ayes and 0 nays.*

7) Discussion Items

a. Strategic Planning Request for Proposals

EIRA plans to release a request for proposals for strategic planning. Board members are asked to submit suggestions for edits. Final version will be sent to the Board for approval via unanimous written consent.

a. Design Rebranding Request for Proposals

EIRA plans to release a request for proposals for design rebranding. Board members are asked to submit suggestions for edits. Final version will be sent to the Board for approval via unanimous written consent.

b. Supply Drive

The East Isles Supply Drive will be Saturday, January 23, 12-4 pm at 2648 Humboldt Avenue S. EIRA is seeking volunteers and supplies.

c. Request from ECCO Board Member to provide statement on their renaming process

EIRA received a request from an ECCO Board Member, acting on their own and not on behalf of the organization, asking for EIRA to provide a statement on their renaming process. The Board discussed whether to provide a statement and what that statement would say. Board Member Andrew Degerstrom presented the following details for further context:

- This type of request is unusual, but not unheard of. In 2018, EIRA received a request from a member of ECCO's Livability Committee asking EIRA to take a position in opposition to the Sons of Norway redevelopment (aka Daymark Uptown).
- The first neighborhood to change their name as a result of the renaming of Lake Calhoun to Bde Maka Ska was South Uptown, whose previous name was Calhoun Area Residents Action Group (commonly referred to as CARAG).
- ECCO Neighborhood Organization's previous name was East Calhoun Community Organization, commonly referred to as ECCO.

- ECCO underwent a name change process that included three rounds of neighborhood wide voting.
- The first round was on the question of whether the neighborhood should change its name from East Calhoun Community Organization, the result of which was 64% in favor of changing the name.
- The second round of voting was to select the top two finalists for a new name. Residents submitted suggestions, and the neighborhoods name change committee narrowed down the submissions to 10 finalists. The result of the vote selected ECCO and East Bde Maka Ska as the top two finalists.
- The third and final round of voting was to decide the new name from the top two finalists, the result of which was 53% for ECCO and 47% for East Bde Maka Ska.
- Given events of 2020 starting with the murder of George Floyd, there is now discussion on whether their name change went far enough to remove any association with John C. Calhoun.

The following action was taken regarding item 7d:

Motion to adopt Resolution 2021R-04: Resolved that EIRA President Emma Erdahl is authorized to draft a statement on behalf of the EIRA Board addressing ECCO Neighborhood Association’s name change process and submit to the ECCO Neighborhood Association Board. The statement shall only address the following points:

- Changing the name to ECCO Neighborhood Association does not remove all association with John C. Calhoun as the name ECCO originated as an acronym for East Calhoun Community Organization.
- Express solidarity with further efforts to remove all association with John C. Calhoun from the neighborhood name.

Motion by Degerstrom, seconded by. Motion carried with 6 ayes, 1 nay, and 2 abstentions.

8) Other Items

Board Member Amelia Steinkraus announced her resignation as she has bought a home outside of East Isles.

9) Adjournment

The meeting was adjourned at 8:08 pm.

Minutes submitted by Jenna Egan