

## **EIRA Board of Directors Meeting**

Tuesday, August 18, 2019, 7 pm  
Online via Zoom

### **MINUTES**

#### **Board members present:**

Emma Erdahl (President), Erik Anderson (Vice President), Andrew Degerstrom (Treasurer), Eric Barstad (Secretary), Becky Accettura, Laney Barhaugh, Natasha Dockter, John Erlandson, Abbie Ernst, Amelia Steinkraus

#### **Staff present:**

Jenna Egan (Coordinator)

#### **Guests present:**

Lisa Goodman, Minneapolis City Council, Ward 7  
Jono Cowgill, Park Board President and District 4 Commissioner  
Marion Greene, Hennepin County Board Chair and District 3 Commissioner  
Debbie Gold, Farmers Market Committee Co-Chair  
Ellen van Iwaarden, Green Team Co-Chair  
Other East Isles Neighbors

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#### **1) Welcome**

President Emma Erdahl called the meeting to order at 7pm.

#### **2) Council Member Lisa Goodman**

Council Member Goodman gave the following announcements:

- Monthly Luncheons with Lisa will move to Zoom in October and a field trip of the new Dayton's Project in September (to learn more and sign up for Lisa's newsletter, contact Judy Sherin at [judy.sherin@minneapolismn.gov](mailto:judy.sherin@minneapolismn.gov)).
- Indoor tiny dwelling project to get people out of parks and into an indoor shelter, about 91 private spaces built on Washington Avenue. Lisa will go into more detail in her next newsletter about this project.

- National Night Out is September 15th, the city is supporting the efforts and promoting COVID 19 protocols.
- Neighborhoods 2020 comment has been extended until September 30th. No CPP or NRP contracted money is being taken away. NRP does have an unspent fund balance of \$17 million dollars, it received a \$750,000 cut, and make up that cut over a long period of time.
- There are a number of open spots on board and commissions within the city - 24 boards, 97 positions (in Lisa's newsletter).
- Census is now being taken door to door through September 30th.
- City budget cuts will be across the board, had to cut approximately \$100 million. Will result in furloughs and layoffs. Find more information about the 2021 Mayor's recommended budget at [www2.minneapolismn.gov/budget/2021-budget](http://www2.minneapolismn.gov/budget/2021-budget).
- Minneapolis voter turnout in this year's State primary had the highest voter turnout in over 50 years.
- Update on the Minneapolis Charter Commission - not going to support putting it on the ballot in 2020, the possibility for it to be on the ballot in 2021.

### **3) Hennepin County Commissioner Marion Greene**

Hennepin County Commissioner Marion Greene gave the following announcements:

- Separate allocation given to the city - is on spent COVID response, public health personal protection equipment, rental assistance, small business assistance. Money is also being spent to school-age kids for connectivity and laptops, school districts, partnerships with CenturyLink. The requirement is spending on items incremental to normal work, expenses prompted by COVID.
- County efforts on combating homelessness: ramped up efforts to expand and support shelters to be CDC compliant, serving three meals a day and having a place for the unhoused to go during the day. (signup in the newsletter)
- Elections: Tuesday's primary went very well and smoothly. Higher turnout than any turnout in over 30 years. Minneapolis turnout was at 38.7% and East Isles was at 58%. Huge number voting by absentee, 4 years ago there were 2,000 that voted by absentee ballots, this year it was 200,000. No recounts slated. (Learn more by signing up for Commissioner Greene's newsletter at [https://public.govdelivery.com/accounts/MNHENNE/subscriber/new?topic\\_id=MNHENNE\\_243](https://public.govdelivery.com/accounts/MNHENNE/subscriber/new?topic_id=MNHENNE_243)).

#### 4) Park Board Commissioner Jono Cowgill

Minneapolis Park Board President Jono Cowgill gave the following announcements:

- Encampments: Park Board is working on the 400 tents/mini encampments in the city. This has been a large issue since March. The Park Board passed a resolution in July that limits the number of encampments and the size of those encampments. Major concerns are around violence in the encampments and areas that surround them, and working with the unhoused to get them into a stable shelter and housing. This is the first year the park is sanctioned to give camping permits - 14 day permits, one site is at The Mall. The goal is to get people housing that is dignified. Currently, there are 4 permitted sites, and 15 permits pending. Do give notice to parks to help pack up and have contracts to have parks clean up abandoned tents. Three new shelter places to come soon that the city has a big part in. (Learn more at <https://www.minneapolisparcs.org/encampments/>).
- The Park Board is going through its own budget process. Mayor Frey is proposing a 1.8% levy increase for the Park Board. That does not include the level of service increases. There will be budget cuts, furloughs, wage freezes, impacts to staff, reductions across the department this year, and next year.
- Southwest Area Master Plan commenting period is coming to a close soon. Inclined to support what came out of that process. Hopeful and excited to pass that plan such as the shade structure at Triangle Park.

#### 5) President's Report

President Emma Erdahl provided the following update:

- Robert's Rules - introduced in bylaw changes at Annual Meeting included how to run EIRA board meetings. Each board gets to choose how to run their own meetings and EIRA will be using Robert's Rules. Those wishing to speak will "raise our hand" (Zoom feature), and action items will be approved via voice vote (counting of hands will be done if not unanimous to get an accurate vote count for the meeting minutes).
- Website update: working on committee chairs, bios, Eric has offered to look at content management systems, looking at ways to improve the system.
- Board member training with Jess Birken is being scheduled. Board members will need to respond with their date preference of either September 1st, 2nd, or 3rd.
- All Board Members are encouraged to participate on at least one EIRA committee.

## 6) Staff Report

EIRA Coordinator Jenna Egan provided the following update:

- The Theatre of Public Policy reached out and asked if EIRA would be interested in co-hosting one of their "Let's Get Uncomfortable" anti-racism training for neighbors to discuss equity and inclusion. EIRA would be required to pay for the event if it chooses to participate. Is that something that the Board is interested in? In general the Board felt it was worth moving forward with. Jenna will check with the Kingfield Neighborhood Association, who co-hosted one of these trainings, whether they used either CPP or NRP funds to pay for the event. More information about the training can be found at <https://dangerboat.net/lets-get-uncomfortable>. One of the East Isles neighbors in attendance suggested that EIRA look into YWCA training, information on which can be found at <https://www.ywcastpaul.org/racial-equity-challenge/>.
- Jenna is working with Erik Anderson on updating EIRA's website.

## 7) Treasurer's Report

Treasurer Andrew Degerstrom presented the August 2020 Finance Report (attached as Exhibit A), highlights include:

- \$4,901.28 in expenses and \$2,123.88 in income in the month of August
- \$24,502.15 of funds remaining in NRP Funding Agreement no. 28340 (Phase II Implementation) as of August 31.
- \$4,382.25 of funds remaining in NRP Funding Agreement no. 35039 (Home Security Grants) as of August 31.
- \$20,187.88 of funds remaining in NRP Funding Agreement no. 35167 (Sustainable Practices) as of August 30.
- \$54,371.64 of funds remaining in NRP Funding Agreement no. 42485 (Community Participation Program 2017-2020) as of August 30.
- Super Sale registrations are starting to come in. This year EIRA will also be collecting registration fees on behalf of Lowry Hill.

The following action was taken regarding agenda item 7:

**Motion to approve** the August 2020 Finance Report. *Motion carried with 10 ayes and 0 nays.*

## 8) Built Environment and Transportation Committee

Chair Andrew Degerstrom presented the following report:

- No meeting in August.

- Andrew has been in contact with transportation planning staff at the City of Minneapolis regarding the Hennepin South Reconstruction Project (Hennepin Ave from Douglas Ave to Lake St). The City will be hosting virtual meetings to discuss the project. Andrew has also invited City staff back to the Built Environment and Transportation Committee in either September, October, or November, format to be determined.
- Andrew attended the first meeting of the Hennepin South Reconstruction Project Stakeholder Committee. Andrew was appointed as the EIRA representative to the committee in April. The purpose of the Committee is to advise the City of Minneapolis on community engagement efforts around the project. The first meeting was an introduction to the project. The next meeting will be in September.

## **9) Outreach & Nominations Committee**

Chair Eric Barstad had to report to present, but will look at scheduling a meeting in September.

## **10) Farmers Market Committee**

Co-Chair Debbie Gold presented the following report:

- There are five markets left for the season, season ending on September 17.
- Attendance is lower than last year.
- The Market's COVID-19 safety plan has been successful.
- Reimbursement from the City for eligible expenses is approximately \$5,000.
- Revenue is approximately \$37,000 and expenses approximately \$12,000 (lower than last season due to COVID-19), which results in a net profit of approximately \$25,000 so far this season.
- Next Committee meeting will be in October.

## **11) Green Team & Social Committee**

Ellen van Iwaarden, Co-Chair of the Green Team and member of the Social Committee, presented the following report for both committees:

- Fifteen people attended the Midtown Greenway clean-up.
- A Lake of the Isles clean-up will be scheduled in either September or October.
- The annual Super Sale will be Saturday, September 12, from 9 am - 3 pm. The sale is in partnership with the Lowry Hill Neighborhood Association. COVID-19 safety protocols will be in place.

- Pop-up ice cream stands are still being planned. Cannot be on park land as the Park Board will not issue permits.

## **12) Open Forum**

- Andrew mentioned that he is still missing Conflict of Interest statements from several Board Members and requested that they be completed as soon as possible. Andrew also mentioned that Conflict of Interest statements have now been sent to all EIRA Committee members for completion.
- Andrew mentioned that there is still one Board Member who has not completed the Google Form questionnaire that Ellen van Iwaarden needs as part of EIRA's 1023 application.
- Erik Anderson asked for an update on the tentative Public Safety Forum. Outreach and Nominations Committee Chair Eric Barstad replied that the Committee will be discussing that at its next meeting.

## **13) Adjournment**

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*Minutes submitted by Jenna Egan*

July 2020 Transaction Report

Date	Payee/Remitter	Detail	Expense	Deposit	Budget Line Item	Billable (Y/N)
7/1/2020	Google	EIRA G Suite Subscription	\$ 24.00	\$ -	EIRA General: G Suite	Y
7/1/2020	Google	EIFM G Suite Subscription	\$ 12.00	\$ -	Farmers Market: G Suite	Y
7/1/2020	Stripe*	Stripe Payment Processing Fee	\$ 6.12	\$ -	n/a	n/a
7/2/2020	Jenna Egan	EIRA Coordinatore June 2020	\$ 1,102.50	\$ -	EIRA General: Coordinator	Y
7/2/2020	Warning Lites	Balance Due for 2020 Road Blocks	\$ 86.43	\$ -	Farmers Market: Road Barriers	Y
7/2/2020	Jenny Breen	Reimbursement for Face Masks	\$ 47.97	\$ -	Farmers Market: Equipment & Supplies	N
7/2/2020	Midwest Sustainable Green Energy, Inc.	Farmers Market Vendor Fee Multi Product Partial Season	\$ -	\$ 325.00	n/a	n/a
7/2/2020	n/a: cash sale	Farmers Market Shirt Sale	\$ -	\$ 10.00	n/a	n/a
7/2/2020	n/a: cash sale	Farmers Market Shirt Sale	\$ -	\$ 10.00	n/a	n/a
7/2/2020	Stripe*	Stripe Payment Processing Fee	\$ 1.03	\$ -	n/a	n/a
7/3/2020	Zoom	Zoom Monthly Subscription	\$ 70.20	\$ -	Non-Budgeted, President Approval	Y
7/6/2020	Cafe Cairo	Farmers Market Vendor Fee Food Truck	\$ -	\$ 50.00	n/a	n/a
7/9/2020	Dylan Morrissette	Market Hand Week 3	\$ 78.00	\$ -	Farmers Market: Market Helpers	N
7/9/2020	Solana Dicus Breen	Market Hand Week 3	\$ 84.50	\$ -	Farmers Market: Market Helpers	N
7/9/2020	Jenny Breen	Market Manager Sustainability Hours	\$ 420.00	\$ -	Farmers Market: Market Manager	Y
7/9/2020	Jenny Breen	Market Manager Market Management Hours	\$ 672.00	\$ -	Farmers Market: Market Manager	N
7/9/2020	Stripe*	Stripe Payment Processing Fee	\$ 1.75	\$ -	n/a	n/a
7/12/2020	Igloo	Hand Washing Coolers	\$ 129.60	\$ -	Farmers Market: Equipment & Supplies	N
7/13/2020	Wayfair	Wagon	\$ 97.21	\$ -	Farmers Market: Equipment & Supplies	N
7/13/2020	Simple Trends	Farmers Market Vendor Fee Single Product Partial Season	\$ -	\$ 280.00	n/a	n/a
7/14/2020	City of Minneapolis	C-35167 Reimbursement: 7/1/2020-7/31/2020	\$ -	\$ 700.00	n/a	n/a
7/14/2020	City of Minneapolis	C-28340 Reimbursement: 3/6/2020-7/31/2020	\$ -	\$ 1,908.05	n/a	n/a
7/14/2020	City of Minneapolis	C-42485 Reimbursement: 7/1/2020-7/31/2020	\$ -	\$ 3,798.17	n/a	n/a
7/14/2020	City of Minneapolis	C-35039 Reimbursement: 10/1/2019-7/31/2020	\$ -	\$ 199.93	n/a	n/a
7/15/2020	Britt Sutton	Market Hand Week 4	\$ 84.50	\$ -	Farmers Market: Market Helpers	N
7/15/2020	Dylan Morrissette	Market Hand Week 4	\$ 78.00	\$ -	Farmers Market: Market Helpers	N
7/16/2020	Rachel Anderson	Farmers Market Vendor Fee Single Product Partial Season	\$ -	\$ 280.00	n/a	n/a
7/16/2020	Stripe*	Stripe Payment Processing Fee	\$ 8.42	\$ -	n/a	n/a
7/17/2020	Jeffrey Lin	Home Security Grant	\$ 250.00	\$ -	NRP Home Security Grants	Y
7/20/2020	Akos Sxabo	Farmers Market Vendor Application Fee	\$ -	\$ 25.00	n/a	n/a
7/20/2020	Akos Sxabo	Farmers Market Vendor Fee Single Product Partial Season	\$ -	\$ 140.00	n/a	n/a
7/21/2020	Stripe*	Stripe Payment Processing Fee	\$ 8.42	\$ -	n/a	n/a
7/22/2020	Dylan Morrissette	Market Hand Week 5	\$ 90.00	\$ -	Farmers Market: Market Helpers	N
7/22/2020	Solana Dicus Breen	Market Hand Week 5	\$ 71.50	\$ -	Farmers Market: Market Helpers	N
7/22/2020	Jenny Breen	Reimbursement for Face Masks	\$ 41.04	\$ -	Farmers Market: Equipment & Supplies	N
7/22/2020	Prans-Kombucha	Farmers Market Vendor Fee Single Product Partial Season	\$ -	\$ 175.00	n/a	n/a
7/22/2020	Stripe*	Stripe Payment Processing Fee	\$ 5.09	\$ -	n/a	n/a
7/23/2020	n/a: cash sale	Farmers Market Shirt Sale	\$ -	\$ 10.00	n/a	n/a
7/23/2020	Song Thao	Farmers Market Vendor Fee Single Product Partial Season	\$ -	\$ 200.00	n/a	n/a
7/24/2020	Intuit	Quickbooks Online Subscription	\$ 70.00	\$ -	EIRA General: Quickbooks Online	Y
7/24/2020	Harvey Ettinger	Super Sale Registration Fee	\$ -	\$ 10.66	n/a	n/a
7/26/2020	Gary Schaefer	Super Sale Registration Fee	\$ -	\$ 10.66	n/a	n/a
7/27/2020	Stripe*	Stripe Payment Processing Fee	\$ 5.38	\$ -	n/a	n/a
7/29/2020	Butcher Salt	Farmers Market Vendor Fee Food Truck	\$ -	\$ 150.00	n/a	n/a
7/29/2020	Stripe*	Stripe Payment Processing Fee	\$ 1.48	\$ -	n/a	n/a
7/30/2020	Britt Sutton	Market Hand Week 6	\$ 91.00	\$ -	Farmers Market: Market Helpers	N
7/30/2020	Solana Dicus Breen	Market Hand Week 6	\$ 91.00	\$ -	Farmers Market: Market Helpers	N
7/30/2020	Jenny Breen	Reimbursement for Supplies	\$ 48.57	\$ -	Farmers Market: Equipment & Supplies	N
7/30/2020	n/a: cash sale	Farmers Market Bag Sale	\$ -	\$ 10.00	n/a	n/a
7/30/2020	Pachia Lo	Farmers Market Vendor Application Fee	\$ -	\$ 25.00	n/a	n/a
7/31/2020	Ellen van Iwaarden	Super Sale Registration Fee	\$ -	\$ 10.66	n/a	n/a
7/31/2020	Stripe*	Stripe Payment Processing Fee	\$ 4.65	\$ -	n/a	n/a
Total			\$ 3,782.36	\$ 8,328.13		

\*We track online payment processing fees, but from a budget perspective, they are not actual expenses.

## Funds Remaining by Contract as of July 31, 2020

Contract	Total Funds Contracted	Total Funds Spent through 7/31/2020	Funds Remaining
<b>C-28340 - NRP Phase II Implementation</b>			
Staff and Administrative Costs	\$ 25,000.00	\$ 18,250.30	\$ 6,749.70
Chess Tables on the Mall	\$ 8,000.00	\$ -	\$ 8,000.00
Plantings on the Mall	\$ 5,000.00	\$ -	\$ 5,000.00
Osman Cleaners	\$ 5,000.00	\$ 5,000.00	\$ -
Warming House Refresh	\$ 28,500.00	\$ 24,576.00	\$ 3,924.00
Good Chair Project	\$ 10,000.00	\$ 10,000.00	\$ -
Invasive Tree Removal	\$ 22,282.10	\$ 22,282.10	\$ -
Bridge for Youth Lighting	\$ 15,000.00	\$ 15,000.00	\$ -
Seven Pools Fountain	\$ 500.00	\$ 500.00	\$ -
MPD Security Cameras	\$ 40,000.00	\$ 40,000.00	\$ -
Greenway Garden	\$ 2,736.50	\$ 1,908.05	\$ 828.45
Total	\$ 162,018.60	\$ 137,516.45	\$ 24,502.15
C-35039 - NRP Home Security Grants	\$ 15,000.00	\$ 10,617.75	\$ 4,382.25
C-35167 - NRP Sustainable Practices	\$ 34,600.00	\$ 13,768.12	\$ 20,831.88
<b>C-42485 - Community Participation Program</b>			
Staff Expenses	\$ 59,362.00	\$ 24,574.50	\$ 34,787.50
Employee Benefits	\$ -	\$ -	\$ -
Professional Services	\$ 5,600.00	\$ 3,931.13	\$ 1,668.87
Occupancy	\$ 10,771.00	\$ 8,057.56	\$ 2,713.44
General Liability Insurance	\$ 1,400.00	\$ 883.00	\$ 517.00
Directors and Officers Insurance	\$ 3,600.00	\$ 750.00	\$ 2,850.00
Communications/Outreach	\$ 29,240.00	\$ 21,224.45	\$ 8,015.55
Translation, interpretation, and ADA Support	\$ -	\$ -	\$ -
Supplies and Materials	\$ 3,700.00	\$ 2,321.30	\$ 1,378.70
Meetings/Community Building Events	\$ 3,300.00	\$ 1,771.16	\$ 1,528.84
Development	\$ 1,500.00	\$ -	\$ 1,500.00
Fundraising	\$ 2,500.00	\$ -	\$ 2,500.00
Other Services	\$ -	\$ -	\$ -
Total	\$ 120,973.00	\$ 63,513.10	\$ 57,459.90